

LOWICK PARISH COUNCIL

Clerk: Christine Adams, Browfoot Cottage, Grizebeck, Kirkby-in-Furness LA17 7XH
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26 May 2026

Dear Members of Lowick Parish Council

You are hereby summoned to attend the AGM Meeting of Lowick Parish Council to be held in the Lowick Community Hall on Saturday 30th May 11.00am.

Agenda

1. **Election of Chairman**
2. **To receive the Chairman's Declaration of Acceptance.**
3. **Election of Vice Chair**
4. **Apologies**
To receive apologies for absence.
5. **Requests for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6. **Declarations of Interest**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)
7. **Minutes**
To authorise the chair to sign the minutes of the meeting of the Council held on 19 March 2026 as a true record.
8. **Public Participation**
 - a) Cllr Suzanne Pender's Report
 - b) Local Police Report
 - c) United Utilities
 - d) Residents are invited to give their views on items on this agenda or raise issue for future agendas. Please note that public participation is limited to a total of 15 mins at the Chair discretion.

9. **Governing Documents and Policies**
To review the following:
- Financial Regulations
 - Standing Orders
 - Code of Conduct
 - Safeguarding Policy
 - Health and Safety Policy
 - Publication Scheme
 - Social Media Policy
 - Equal Opportunities Policy
 - Risk Management Policy
 - Risk Assessment
 - GDPR policy
 - Delegation Scheme
 - IT Policy
 - Retention of Documents
10. **Subscriptions**
To consider the renewal of the following subscriptions
- ICO
 - CALC
 - Office 365
11. **Donations**
To consider the following donations:
- a) Friends of the X112
 - b) Crake Valley
12. **Insurance**
To consider the Insurance Renewal.
13. **Calendar of Meetings 2026/27**
To approve the calendar of meetings for 2026/27
14. **Defibrillator**
- a) Ownership of the defibrillator
 - b) To consider a replacement battery soon on the defibrillator on the Red Lion.
15. **Asset Register 2026**
To consider the current asset register
16. **Internal Audit 2025/26**
To consider the 2025/26 Internal Audit
17. **Annual Governance Statement 2025/26**
To consider the approval of the Annual Governance Statement (section 1 of the Annual Governance and Accountability Return)
18. **Accounting Statements 2025/26**
To consider the approval of the Accounting Statements (section 2 of the Annual Governance and Accountability Return)

19. **Certificate of Exemption 2025.26**
To approve the Certificate of Exemption - AGAR 2025/26 Part 2.
20. **Estate of the late Robert Nigel Lord**
To give consideration to the legacy fund including making a contribution towards a fence at the allotment site.
21. **Highway Matters**
a) Cllr Scrogham – Update on car parking on Lowick Green
b) Westmorland & Furness 20mph Consultation
[20mph speed limit consultation | Westmorland and Furness Council](#)
c) Update on Red Lion Junction
22. **Community Governance Review**
Update on Community Governance Review.
23. **Progress Update**
a) Lowick Community Hall – update
b) Lowick Green Management Committee – update
24. **Planning Applications (Planning applications can be viewed on the relevant authority's website)**

Applications Granted

Ref no: 2025/2075/FPA
Proposal: Conversion of barn to form two dwellings, erection of single-story extension and demolition of existing lean to extension, alterations to fenestration, installation of roof- lights and solar panels, with formation of associated gardens, informal landscaping area, hardstanding and boundary treatment. (Resubmission of 2025/0957/FPA)

Ref no: 7/2025/5680
Proposal: Demolition of existing single-storey extension to dwelling and construction of two-storey annex comprising entrance hall and two bedrooms (one en-suite) on upper floor, and combined kitchen/lounge with separate shower/WC, understair store and utility rooms on lower floor.

Prior Approval not required

Ref no: 2026/0875/PAPP
Proposal: New Agricultural Storage Building

Non-Consultation

Reference: 7/2026/5194
Proposal: Commencement of planning application 7/2024/5299 - Package Treatment Plan

Reference: RC/2026/0025
Proposal: Temporary recreational campsite

Lawful Development Certificate

Reference: 2026/0963/LDPR

Proposal Use of the existing dwellinghouse as short-term holiday-let accommodation.

Part Discharge of Conditions

2026/0985/DISC

25. Planning Outreach Programme

To consider the above programme

26. Communicating with the Community

To consider different ways of communication with the community.

27. Community Resilience

Update on community resilience

28. Training

- a) [Data](#) Protection
- b) CALC Face-to-Face training.
- c) To Consider any training requirements for Cllrs and Clerk

29. Correspondence to note

- a) Westmorland and Furness Waste Recycling
- b) PSTN Switch off Communications
- c) SP Electricity North West Investment

30. Financial Matters

- a) To authorise the following payments:

CALC	£168.52
Salary	£159.26 (Gross including WFHA, May)
Salary	£159.26 (Gross including WFHA, June)
Insurance	£214.00
Bank Charges	£ 7.00 (May)
Bank Charges	£ 7.00 (June)
- b) To note the following receipt:

Precept	£5100.00
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31. Co-option of new Cllr

To consider applicants for co-option on to the parish council.

32. Councillors Reports

Each Cllr is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

33. Date of Next Meeting

To note that the next ordinary council meeting will be on 16th July 2026 at Lowick Community Hall.