

CouncilLowick Parish Council

Minutes of the AGM meeting held on Saturday 30TH May 2026 held at Lowick Community Hall.

Present: Cllr C Roblin, Cllr G Sanderson and Cllr L Scrogham.

Also present: Christine Adams -Parish Clerk

The Vice Chair opened and the meeting

130/26 Election of Chairman

Resolved for Cllr L Scrogham to be chair for the year 2026/27

131/26 To receive the Chairman's Declaration of Acceptance.

Cllr Scrogham signed her declaration of office as chair.

132/26 Election of Vice Chair

Resolved to note no vice chair has been nominated. In the event of the Chair not been available for a meeting a chair will be nominated for that meeting on the night.

133/26 Apologies

Resolved to note apologies from Cllr J Cleaver.

134/26 Requests for Dispensations

Resolved to note there were no requests for dispensations.

135/26 Declarations of Interest

Resolved to note there were no requests for dispensations.

136/26 Minutes

Resolved to authorise the minutes from the meeting on 19th March 2026 as a true record.

137/26 Public Participation

a) Cllr Suzanne Pender was not in attendance, had sent her apologies and requested we contact her if we need help with anything.

b) Local Police were not in attendance.

c) United Utilities update:

The team are due to start back up on site from Monday 1 June 2026, this should take around 6 weeks for them to complete, they will continue works under a road closure on the B5285 to Lindal in Furness via Lowick Bridge. For the safety of the workers and the public, access will be made available as and when required for residents and their visitors.

Depending on some equipment turning up, they will either start back up by the red lion to finish off the commissioning of the new pipe they laid or they will continue moving south down the road from where they left off.

If you have any further questions or concerns, please don't hesitate to reach out.

d) No residents were in attendance.

- 138/26 Governing Documents and Polices**
Resolved the following policies were reviewed with no changes required.
- Financial Regulations
 - Standing Orders
 - Code of Conduct
 - Safeguarding Policy
 - Health and Safety Policy
 - Publication Scheme
 - Social Media Policy
 - Equal Opportunities Policy
 - Risk Management Policy
 - Risk Assessment
 - GDPR policy
 - Delegation Scheme
 - IT Policy
 - Retention of Documents
- 139/26 Subscriptions**
Resolved to renew the following subscriptions
- ICO
 - CALC
 - Office 365
- 140/26 Donations**
Resolved to make the following annual donations:
- a) Friends of the X112 - £100
 - b) Crake Valley Magazine - £100
- 141/26 Insurance**
Resolved to note there is no increase in the insurance renewal price and to go ahead with the insurance renewal as per last years.
- 142/26 Calendar of Meetings 2026/27**
Resolved to accept the calendar of meetings for the 2026/27 year which are the 3rd Thursday every other month starting with the AGM in May.
- 143/26 Defibrillator**
Resolved to note there is an historical agreement with the parish council that they will maintain the defibrillator including replacing the pads and batteries.
- 144/26 Asset Register 2026**
Resolved to note the asset register is up to date and no changes are required.
- 145/26 Internal Audit**
Resolved to note that no issues have been raised following the internal audit.
- 146/26 Annual Governance Statement 2025/6**
Resolved to approve Section 1 - Annual Governance Statement 2025/26
- 147/26 Accounting Statements 2025/26**
Resolved to approve and sign Section 2 - Accounting Statements 2025/26.
- 148/26 Certificate of Exemption**
Resolved to approve the Certificate of Exemption- AGAR 2025/26 Form 2

- 149/26 Estate of the late Robert Nigel Lord**
Resolved to contribute £2000 towards replacing a fence at Lowick Green allotments.
- 150/26 Highway Matters**
 a) **Resolved** to adjourn car parking at Lowick Green until the next meeting
 b) **Resolved** to note that the Westmorland & Furness 20mph Consultation has now closed.
 c) **Resolved** to note the new road makings at the Red Lion junction should be in place by mid-July.
- 151/26 Community Governance Review**
Resolved to note there is no update on the Community Governance Review.
- 152/26 Progress Update**
 a) Lowick Community Hall update from the chair of the hall -
 "The hall continues to have regular bookings. The bookings from NW Harps and South Lakes harps have been especially welcome.
 A new low pressure water main has been laid to supply Lowick Bridge, The Hall and The Vickerage. This has raised the supply pressure in The Hall rising from 1.1 Bar to 5.6 Bar resulting in several issues with The Hall's geriatric plumbing.
 I replaced some pipework and joints and nipped-up a number of leaks. I also fitted a pressure regulator and associated new relief valve to the kitchen water heater. Unfortunately, I had to resort to getting a plumber to replace the piece of garden hose which supplied the outside tap with proper copper pipework.
 The K-B walk went off without incident, the roadworks haven been suspended the night before.
 The roadworks have resulted in a lot of dust and general grime getting into the hall. Rob and Judith carried out extensive cleaning to restore things to an acceptable condition".
 b) Lowick Green Management Committee –
 The Green is looking especially good this summer with a great increase in the number and variety of wild flowers. This is really pleasing as all the hard work that has gone into increasing the biodiversity is starting to pay off.
 A large branch which had fallen from the willow tree has been cut up and removed to make the area safe. We will chip the remaining brash when I can organise a working day.
 Cumbria Wildlife trust has carried out a plant survey on "the triangle" as part of the "planting for pollinators" project.
 The allotment team have come up with some more practical proposal fencing replacement and will present these to the parish council.
 Simon has made an application for funds to the K-B walk.
- 153/26 Planning Applications (Planning applications can be viewed on the relevant authority's website)**
Applications Granted
 Ref no: 2025/2075/FPA
 Proposal: Conversion of barn to form two dwellings, erection of single-story extension and demolition of existing lean to extension, alterations to fenestration, installation of roof- lights and solar panels, with formation

of associated gardens, informal landscaping area, hardstanding and boundary treatment. (Resubmission of 2025/0957/FPA)

Ref no: 7/2025/5680

Proposal: Demolition of existing single-storey extension to dwelling and construction of two-storey annex comprising entrance hall and two bedrooms (one en-suite) on upper floor, and combined kitchen/lounge with separate shower/WC, understair store and utility rooms on lower floor.

Prior Approval not required

Ref no: 2026/0875/PAPP

Proposal: New Agricultural Storage Building

Non-Consultation

Reference: 7/2026/5194

Proposal: Commencement of planning application 7/2024/5299 - Package Treatment Plan

Reference: RC/2026/0025

Proposal: Temporary recreational campsite

Lawful Development Certificate

Reference: 2026/0963/LDPR

Proposal Use of the existing dwellinghouse as short-term holiday-let accommodation.

Part Discharge of Conditions

2026/0985/DISC

154/26 Planning Outreach Programme

Resolved not to take part in the Planning Outreach Programme.

155/26 Communicating with the Community

Resolved to adjourn until the next meeting.

156/26 Community Resilience

Resolved to note the has had a meeting with a representative from Westmorland and Furness Council and has received a resilience pack from them. A template will be sent round to Cllrs together with the questionnaire form Blawith and Subberthwaite in order that the council can make a decision on which to use and progress this matter.

The clerk will also check if there are any arrangements in place for the hall to be a hub in the event of an emergency.

157/26 Training

- a) **Resolved** to note that everyone needs data protection training. The clerk will send a link from the ICO website.
- b) **Resolved** to note that the clerk is working on face to face training with CALC but it is unlikely to be until September.
- c) **Resolved** to note no specific To Consider any training requirements for Cllrs and Clerk.

158/26 Correspondence

Resolved to note the following correspondence

- a) Westmorland and Furness Waste Recycling
- b) PSTN Switch off Communications (Land Lines)
- c) SP Electricity North West Investment

159/26 Financial Matters

Resolved to make the following payments:

CALC	£168.52
Salary	£159.26 (Gross including WFHA, May)
Salary	£159.26 (Gross including WFHA, June)
Insurance	£214.00
Bank Charges	£ 7.00 (May)
Bank Charges	£ 7.00 (June)

Resolved to note the following receipt:

Precept	£5100.00
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160/26 Co-option of new Cllr

Resolved to adjourn until the next meeting.

161/26 Councillors Reports

Resolved to note there are no Cllrs reports this month.

162/26 Date of Next Meeting

Resolved to note the next meeting will be on 16th July 2026 at Lowick Community Hall at 7.30pm.

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